



SACRISTON PARISH COUNCIL
Minutes of the meeting held on the 7 November, 2018
Fulforth Centre, Sacriston

Present: Cllrs H.Dixon (Chair), E. Waldock (Dep Chair), D. Robson, P. McLoughlin, R. Harrison, B. Smith, G. Ludlow, F. Morrell, K. Wilson, K. Carter, L. Claughan. County Cllr S. Wilson, Clerk J.Evans

Apologies: Cllrs B. Mulvey, L.Burn

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted.	HD	
2	Disclosure of Interest from Members	None		
3	Public Questions	<i>(Questions & Comments from the public in attendance – max 5 mins per item/individual)</i> 3 members of the public present but declined the invitation to ask questions.		
3	Co-opted Member	The Chair confirmed only one applicant had put forward for the vacant position and introduced Mr. Eric Metcalfe to the meeting. Mr Metcalfe was invited to speak in support of his application and was then asked to vacate the room along with members of the public until a vote was taken. RESOLVED A majority vote was received to appoint Mr. Metcalfe to the Parish Council as a co-opted member. Mr. Metcalfe accepted his appointment and the Chair welcomed him as a new Parish Councillor and asked him to take a seat.	All HD	
4	Sacriston Cenotaph	Chair asked Mr. Bennet from the Public Gallery to address the meeting re the condition and repair of the Cenotaph.		

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		Mr. Bennet confirmed that the structure was in a poor condition and costs would be as follows: - To replace lettering est £8.50 per letter (approx.104 letters) along with additional costs for a professional clean. He confirmed the core material was not good and was not long lasting. - He estimated the costs of a new cenotaph to be in the region of £10,000 to £18,000 depending upon design Mr. Bennett then left the meeting. Discussion took place over the above and Sundays Remembrance Service. RESOLVED Council Members needed more information on options for replacement/repair. The Clerk to determine the legalities of replacement and source costs. Cllr Robson to lay the wreath on behalf on the Parish on Sunday 11/11/2018.	JE DR	5/12/2018
5.	Minutes of the Previous Meeting	<u>Council Meeting Held on 3 October, 2018</u> Agreed as a true record – Actions to be covered in the Agenda	HD	
6.	Police Matters	The Chair presented the September 2018 PACT report very recently received which addressed the following areas in Sacriston: - Increase in Anti-Social behaviour (22 individuals identified). Youths have received Acceptable Behaviour contracts whilst others have had warning letters issued to their parents. - Attempted Robbery – Post Office - Shoplifting- An incident at the Premier Store Cllr Wilson confirmed that he attended the multi-agency meeting and discussed the behaviour issues. It appeared that at times some of the incidents had occurred with youths from neighbouring villages. He raised concerns about safeguarding particularly with youths under the influence of alcohol. Parish Members shared his concerns RESOLVED Members acknowledged the report and thanked the PACT for their continued support	HD SW ALL	
7.	Sacriston in Bloom	Cllr Waldock confirmed that after contacting colleagues working towards Sacriston in Bloom that the deadline date for entry was the 31 December, 2018 Cllr Wilson confirmed that he would have further discussions with the group on the way forward.	SW	
8.	Schools	Cllr Metcalfe addressed the meeting having had on going contact with the Interim Head of Education, Julien Kramer about various unresolved issues at The Durham Federation.		

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		Issues: • Transport – clarification needed on longevity of free transport • SEN Pupils • Numbers of pupils on sites • Teaching Staff • Ofsted Report (new and on the School website) • Increased numbers of new homes Cllr Wilson confirmed that the Sniperley Site (Durham Plan) had not had a designated planning decision made and therefore could not be included in the numbers at this stage, it was aspirational over 20yrs Cllr McLoughlin asked about vacant positions on the shadow Governing Body and questioned if a Parish Councillor be included. RESOLVED Cllr Metcalfe to report back any further findings Cllr Wilson to clarify Governing Body membership	EM SW	
9	Xmas Extravaganza	Update meeting 19/11/2018 but everything to timescale. All invoices paid to date.		
10.	Correspondence	The Chair provided details of all correspondence received in October which is collated in the correspondence file.		
11.	Representative Groups	Development Group The Chair conferment the Parish along with Volunteers received a good write up in the local paper with regards to the Memorial Garden. Finchale Training College designed and supplied the silhouettes of soldiers free of charge Cllr McLaughlin asked if further consideration had been given to the structure of the Development Group. Fulforth Group As itemised in point 9 Cllr Morrell reported that preparations for the Extravaganza was on target. The Chair confirmed that the Police will be present on the night and the insurance paid on the invoice for the Marquee covers any risks Editorial Group Cllr Waldock confirmed the Newsletter was in draft and ready to proof read at next meeting. Costs for print £750 for 8pages 500 copies or 12 pages @ £482 Delivery costs TBD RESOLVED The Development Group would be discussed further at their next meeting wk commencing 12/11/2018. The outstanding budget is £780 The next meeting with regards to the Extravaganza is 19/11/2018.	Dev Group	16/11/2018

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		4 Places had been booked at County Hall for Tuesday 13 November @ 6pm HMRC Continued discussions have taken place with regards to payments of PAYE which were to be discussed at the next HR & Finance meeting	HD, JE, PM, RH	
15	Planning Applications	The Chair provided details of all the planning applications received which were accepted by Members		
16	Budget	Confirmed the balance in the Bank as of the 1/11/2018 to be £55,918.88 with estimated projections 1/4/2019 @ £50,504.04 Grant Applications received – Churches Together Group for work associated with the village WW1 Remembrance Celebrations @ £215.00 Chqs to be authorised. RESOLVED Payment to be made to the Churches Together Group @ £215 James Fletcher, Marquee Hire @ £391.70 Npower, Energy Supply @ £50.63 CDALC, Training @ £27.00 Cllr H. Dixon, Postage & Stationery @ £48.81 TP Electrical Supplies, Clock @ £127.94 Royal British Legion, Wreaths @ £30.00		
17	AOB	None		
18	Date & Time of Next Meeting	Next meeting Wednesday 5 December, 2018 @ 6.30pm Chair thanked everyone for their attendance Meeting Closed @ 8.50 pm Signed Date/...../..... <i>Chairperson</i>		

