



SACRISTON PARISH COUNCIL
Minutes of the meeting held on the 6 November, 2019
Fulforth Centre, Sacriston

Present: Cllrs H. Dixon (Chair), E. Waldock, R. Harrison, B. Smith, G. Ludlow, F. Morrell, H. Hubber, K. Wilson. L. S. Wilson, E Metcalfe, D Robson, C Wilson (Parish Clerk)

Apologies: L. Claughan, C. Waggot, R Sharp, L Burn

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Cllrs L. Claughan, C. Waggot, R Sharp, L Burn	HD	
2	Disclosure of Interest from Members	There were no items regarding planning received.		
3	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) No public in attendance.		
4.	Minutes of the Previous Meeting	Council Meeting Held on 2nd October 2019 - TLP group has been contacted and information has been circulated to members. - GL informed that repair works to the bus shelter at Edmondsley Lane (South of Mount Pleasant) were on temporary hold until the weather improves however, the first coat of paint had been applied. - The new clerk is in post. She is to contact SLCC with regard to enrolment on the course. RESOLVED	HD GL CW	

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5.	Police Matters	No PACT Report received in the time period. HD invited Luke Payne (PSCO) to the meeting and it was attended. It was reported verbally that there had been various incidents this month which included: • 13 incidents of ASB – Eight of these incidents were on 31st October 2019. Seven of the incidents related to eggs been thrown at cars and one incident relating to threats of violence when youths had knocked on a resident's door trick or treating. • Daytime burglary - theft through a window. • Damage to a flat window on the Front Street – resident advised they did not want any police involvement in the matter. • Robbery at Tesco whereby £90 had been stolen from the till. The gentleman has now been caught and is awaiting sentencing. • St Bede's – youths were reported climbing on the roof – police attended and this was dealt with onsite. RH reported that he had seen youths riding motorbikes within the womble park. He was concerned as the grass was extremely muddy as it had been raining and the bikes looked out of control. He is concerned for the safety of younger children using the park. BS reported that she had concerns regarding a property near to the Salvation Army in relation to drugs. Luke advised that they are aware of the property in question and officers have attended previously however, have found no drug paraphernalia on the premises. It was informed that should anyone witness any incidents they report them to the police by calling 101 or crime stoppers. Luke also informed that photographs and videos are useful in these circumstances. Luke confirmed he will be attending the Christmas Extravaganza along with some colleagues. RESOLVED	BS LP	

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6.	Clerks Report	• HD attended the CDALC AGM on the 12th October. • NALC Chief Executives Bulletin informed that local councils not subject to referendum rules for 2020/21 precept demands and we are therefore not constrained in any way with our budget calculations and precept demands however, it is recommended that consultation with our community for any increase we may want to impose. • Contacted Steve McCallan of D.C.C. with regards to ASB problems in the village. • Contacted Lee Vest with regard to website accessibility regulations. He states that we are not fully compliant at present, it looks as if there are extra steps required for the parish website. He has advised the following; • Redesign of homepage and website navigation to make it accessible • Review of current web pages and resolving any accessibility issues • Review of all current PDF documents within the website and converting them to accessible PDF's • Provide training on how to make future website content and PDF documents accessible • Producing an accessibility statement for the website once all of the issues have been resolved • Total cost would be £400.00 • VE Day 75 – 8th May 2020 - Parish Councils are being encouraged to pay tribute to those who lost their lives during WW2 by undertaking the following ceremony at 3:00pm on Friday the 8th May 2020; The wording of the "Toast" can be obtained from the DOWNLOAD page of the VE day 75 website www.veday75.org • Invitation to Coalfields Regeneration Trust - Wednesday 13th November 2019 at Blackhall Community Centre. • Training Event for Planning applications and how to respond to them to be held on Tuesday the 26th November 2019 6 – 8.30pm, Committee Room 2, County Hall. The cost is £27:00 / person. Five places have been booked.	HD CW	

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		• Grants for Community Facilities - Grant ranging between £2,000.00 and £100,000.00. For the provision, maintenance or improvement of community facilities • Council Motion Request – re National community energy campaign. Campaigning for local, clean energy generation; Asking for the Parish to pass a motion in support of the Local Electricity Bill; Sign up to the campaign; There is a Draft Resolution, which would include: • The efforts this Parish has made to reduce greenhouse gas emissions and promote renewable energy; • Recognises that councils can play a central role in creating sustainable communities. • Resolves to support the Bill which is supported by a cross party group of 115 MPs; • Durham County Council OFSTED report - Emailed all councillors with the report. • Health & Well-being Project – Man cave Sacriston information circulated to all councillors • Wonderful village / village Hall - Photo competition, winners receive £1,000.00 for the village plus £500.00 for the photographer, to be referred this on to the camera club; • Attendance at Royal Garden Parties. Nominations required; would any councillor be interested in attending; • CDALC Information re: preparation of 2020/21 budget. This is to be reviewed by HR & Finance Panel in conjunction with the Clerk and to be fed back to full council for ratification and acceptance • Letter received from Karbon Homes re: Graham Court and has been forwarded on to all councillors		

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		- Remembrance seat(s) for village. Belfast Metal Designs, Squires Hill Crescent, Belfast, BT14 8RE. - Durham Constabulary are hosting Cyber Security Workshops. Contact name is Nicole Herbert (Cyber Harm Reduction Officer) and she has offered to come and give a brief talk to the Parish - PURDAH - Current Parliament is to be dissolved on 6th November 2019. The general election will be held on the 12th December 2019. NALC has re-issued Legal briefing L01-19 on the code of recommended practice on local authority publicity. It advises caution around any activity or communications that could be perceived to be political or controversial; we therefore must ensure that any event we host (i.e. Xmas extravaganza, memorial service) cannot be used for political purposes. There is no need to cancel planned meetings during the purdah period but, we must ensure that the agenda and the meetings themselves are not perceived as political motivation. With regards to councillor safety during the election process, the LGA's guidance on councillor intimidation can be downloaded. This includes advice and guidance around general safety as well as how to deal with intimidating behaviour towards councillors. DCC advise councils to be cautious around any activity or communications that could be perceived to be political or controversial. RESOLVED: HD to contact Lee Vest and confirm acceptance of his quote to carry out works to the website. CW to contact CDALC to book 5 spaces for the training event on 26th November 2019. BS would like to put herself forward for attendance at the Royal Garden Party. CW to contact Belfast Metal Designs for quotation for two seats.	HD CW BS C	

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		SW has previously contacted Richard Crane and was informed that pupils did not want to engage. SW has asked for any information to be forwarded to him from parents/pupils who attend the schools so information can be gathered so he can progress the matter further. It was agreed that the parish should concentrate on FCC and a panel should address DCC. It is to be discussed further at next meeting. EM to circulate emails regarding the matter.	SW EM	
9.	County Councillor Reports	HD asked HL to provide report – none received in time period. Councillor Wilson reported; • He is chasing issues with parking at Karbon site over from St Bede's and has been made aware of power cuts further in the estate. It's seems these were not planned and have stopped. • Planning - Karbon looking to develop Graham Court, email sent on 30/10 with a letter from Karbon. • Speeding at Crosslane – he has asked Dave Battensby as to the options and what sort of funding etc is available in lieu of the PC asking about myself and Cllr Liddle possibly funding it. Given the costs of these sort of works it may be out of the sort of budget that we have available. • Bottom House - checked and still classed as secure but has been passed onto building control for them to assess safety of the building. • Meeting regarding Alzheimer's Group to be run from Sacriston Surgery - meeting is on 8/11 so will hopefully have more information to come out from this for public dissemination. • Meeting to be arranged with Angela Kelly of Finchale group to look at her running sessions around preventing Social Isolation in Older People - she runs classes.		

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10.	Parish Assets	Bus Shelters – Nothing to report Village Clock – Nothing to report Parish Building – Nothing to report Christmas Lights – nothing to report RESOLVED: N/A		
11.	Reports from Group Representatives	Development Group – DR advised that meetings are going well and are well attended. Fulforth Centre – DR advised that meetings are going well and are well attended. Allotments Group- EM has now made progress with the bank account. EW has written correspondence to Oz Developments and is awaiting confirmation from them regarding next steps. We are to wait one week and then to seek legal advice on the matter if no communication received. HR & Finance Group – Nothing to report.	EW	
12.	Budget & Grant Applications	There were no grant applications to consider. The Parish authorised the payment of the following invoices:- John Lee O'Brien - £1,400:00 (Christmas Extravaganza) Lee Vest - £400:00 (Website Design and Accessibility Criteria) D.C.C. - £238:00 (Autumn & Winter Plants and Shrubs) Royal British Legion - £30:00 (Memorial Wreath) Financial Projection of Parish Accounts to 31st March 2020 The Chair gave a report on behalf of the Human and Financial Resources Panel with regards to current and projected financial resources of the Parish, which was:- The Parish had spent £54,735:08 up to the 01st November 2019; There was £58,158:42 as at the 5th November 2019 in the bank; Projected spend to the 31st March 2020 was £69,849:37	HD CW	
12.1				

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		The total expected income from the 01 st April 2019 to the 31 st March 2020 is £112,555:86 Therefore, the expected carry forward to 2020 / 2021 is £42,706:48.	HD	
13.	AOB	HH reported that it was previously discussed when the new clerk was in post the parish would like to set up a Facebook page. RESOLVED CW confirmed she will set up a Facebook page.	CW	
14.	Date & Time of Next Meeting	Next meeting Wednesday 4 th December 2019 Chair thanked everyone for their attendance Meeting Closed @ 8.30pm Signed Chairperson	HD	