

SACRISTON PARISH COUNCIL

Minutes of the proceedings at the Annual Meeting of the Parish Council held in the Fulforth Centre on Wednesday 17 May 2017.

PRESENT: Councillors B. Mulvey, H. Dixon, Ms. E. Waldock, G. Ludlow, F. Morrell, K. Wilson, D. Robson, S. Wilson. L. Claughan, Ms. G. Holmes, Ms K. Carter

1 APPOINTMENT OF CHAIRMAN

The retiring Chairman, Councillor D. Robson, invited nominations for the appointment of Chairman.

RESOLVED: That Councillor B. Mulvey be appointed Chairman of the Parish Council for the ensuing year.

2 APPOINTMENT OF VICE CHAIRMAN

The Chairman invited nominations for the appointment of Vice Chairman.

RESOLVED: That Councillor H. Liddle be appointed Vice Chairman of the Parish Council for the ensuing year.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors H. Liddle, R. Harrison and Mrs. SJ Harrison.

4 MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 5 APRIL 2017

RESOLVED: That the minutes of the proceedings at the meeting of the Parish Council held on the 5 April 2017, copies of which had previously been circulated, be confirmed as a correct record.

The Chairman proceeded to sign the minutes.

Christmas Lighting – It was reported that a date was still to be set for Council representatives to meet with the County Council.

Village Clock – There was no update in relation to the clock, a fresh job had been logged

Churchyard Fencing – The Clerk had an update from the council insurers. The Council were instructed to obtain one quote for the necessary repairs to be undertaken following which the insurers would pay out for the work.

St. Bede's Development – It was reported that no representation had been reported on behalf of the Parish Council in relation to the St. Bede's development at a recent Planning Committee meeting. subsequently the application had been passed with no mention of objection from the Parish Council. The Clerk was able to provide evidence that an objection had been sent and as such Councillor Liddle was to lodge a formal complaint with the County Council.

Lloyds Bank – The Clerk had raised concerns from the Council with two separate departments at Lloyds Bank, the property department and the closures department. It was clear that the property was now on the open market.

Councillor McLoughlin – Members of the Council were keen to express their gratitude to former Councillor McLoughlin for the progress he made with the Parish Council, particularly with the establishment of the Human and Financial Resources Committee. A letter of thanks would be sent accordingly.

5 DECLARATIONS OF INTEREST

Councillor S. Wilson declared an interest in any planning applications that were to be considered.

6 APPOINTMENTS

RESOLVED: That members be appointed to serve on Sub Committees and to represent the Parish Council as follows:

Appointments for 2017/18

Environment Sub Committee

If required then members
would be appointed

Sacriston Community Development Group

Cllr E. Waldock
Cllr K. Wilson
Cllr G. Holmes

County Durham Association of Local Councils	Cllr R. Harrison
Witton Gilbert Education Foundation	Cllr F. Morrell
Sacrison Community & Sports Trust	Cllr F. Morrell Cllr D. Robson
Cross Lane Allotment Association	Cllr H. Dixon
New Hill Allotment Association	Cllr F. Morrell
Police and Crime Commissioners Panel	If required then members would be appointed
Sacrison Village News and Editorial Committee	Cllr B. Smith Cllr H. Liddle Cllr E. Waldock Cllr R. Harrison Cllr K. Carter
Human & Financial Resources Panel	Cllr B. Mulvey Cllr S. Wilson Cllr E. Waldock Cllr G. Ludlow Cllr D. Robson Cllr R. Harrison

7 POLICE MATTERS

There were no representatives from the Police in attendance, however Councillor Wilson provided an update on issues which had occurred in the village in recent weeks.

8 ISSUES / QUESTIONS – GENERAL PUBLIC

There were no members of the public in attendance.

9 ADOPTION OF MODEL FINANCIAL REGULATIONS

It was agreed that approval of existing Financial Regulations be deferred until the next meeting to allow newly elected Councillors an opportunity to acquaint themselves with the document.

10 APPROVAL OF CURRENT STANDING ORDERS

It was agreed that approval of existing Standing Orders be deferred until the next meeting to allow newly elected Councillors an opportunity to acquaint themselves with the document.

11 APPROVAL OF DISCIPLINARY POLICY & GRIEVANCE POLICY

It was agreed that approval of existing Disciplinary Policy and Grievance Policy be deferred until the next meeting to allow newly elected Councillors an opportunity to acquaint themselves with the document.

12 APPRAISAL DOCUMENT

It was agreed that approval of existing Appraisal Document be deferred until the next meeting to allow newly elected Councillors an opportunity to acquaint themselves with the document.

13 PARISH CARETAKER

A suggestion had been made by a member of the public that the Parish Council look to employing a Parish Caretaker to deal with a variety of issues around the Parish area, from grounds maintenance, rubbish collection, in a way working similar to that of the Neighbourhood Warden but with some manual duties included.

The Council gave due consideration to the suggestion and following discussions it was agreed that Councillor Wilson would feed the suggestion into the Police and that the Clerk would forward the suggestion to the County Council Neighbourhood Wardens to see if more could be done by them to tackle the issues raised. Furthermore, a reply would be sent to the resident to advise of the response being taken on the grounds that the Parish Council had neither the resources or powers to take on the role being suggested.

14 PSPO

Advertising materials had been received from Durham County Council, providing information about the new Public Space Protection Order for Dog Control which would come into force across the county on the 1 June 2017.

15 INSURANCE RENEWAL

The Clerk reported that the renewal pack for the Councils insurance policy had been received from AON Ltd. The Clerk was satisfied with the schedule of insurance for the forthcoming year.

RESOLVED: That the Council Insurance Policy with AON Ltd. Be renewed accordingly.

16 LAND SALE

Members were made aware of a small pocket of land which was scheduled to be sold to developers unless any relevant objections were forthcoming. There were no objections to be made.

17 COUNTY COUNCILLOR REPORTS

Councillor S. Wilson advised that there had been something of a lull in business due to the local elections, however was able to provide a brief update in relation to business which affected the village.

The St. Bede's housing development had been approved by the County Council. While the Planning Committee had been reluctant to approve the application, it had been unable to identify any feasible legislation on which to object. Councillor Wilson advised that there would however be a bespoke list of conditions attached to the permission regarding hours of work by contractors and parking arrangements for contractors among other things.

There had been a prosecution in the village for a garden which had been found to have breached environmental rules.

It was reported that the next edition of the newsletter would be twelve pages long and as such would cost an additional £200 to have printed. Members approved this additional cost.

The Chairman raised that he had requested a litter bin to be placed next to the bus stop outside Fyndoune – Councillor Wilson would chase progress on this matter.

18 DEVELOPEMNT GROUP

Councillor Waldock provided an update in relation to the Development Group. Party in the Park would be held on Saturday 22 July 2017.

19 FULFORTH CENTRE

Councillor Morrell advised that a joint meeting of the Trustees and the Management Committee was to be held.

20 ALLOTMENT ASSOCIATIONS

Councillor Morrell advised that there was nothing to report in relation to New Hill Allotment Association.

Councillor Dixon provided an update in relation to Cross Lanes Allotment Association. An AGM had been held the previous week to which there had been a good turnout. It was reported to have been a proactive meeting and a committee had been formed to monitor the state of the gardens on site.

The Clerk would query with Hazeldene Fencing when the next round of fencing would be erected as per previous agreement.

21 GROWING SACRISTON TOGETHER

It was reported that the judges had been round and had been very impressed. The summer judging would be held on the 27 July 2017.

22 HUMAN & FINANCIAL RESOURCES PANEL

The next meeting would be held on the 31 May 2017.

23 OTHER REPORTS

It was announced that Councillor Claughan was to retire from the Workingmen's Club after 47 years. Members thanked him for his invaluable work at the Club and the mutual supporting work it had undertaken with the Parish Council.

Councillor Waldock advised that a resident had commented how impressed they were with the new website.

24 ACCOUNTS

RESOLVED: That authority be granted for payment of the following accounts:

Northern Landscape Maintenance - £295.00 – Growing Sacriston Together

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CDALC - £673,92 - Annual Subs

Npower - £63.85 - Energy Bill

AON - £1723.64 - Insurance Renewal

J. Lawton - £412.60 - Salary

HMRC - £103.15 - PAYE Deductions

25 PLANNING APPLICATIONS

Consideration was given to two planning applications, one for the change of use of part of the ground floor dwelling, erection of single storey side and rear extension, and flues to rear roof plane at Big Mamas Pizza - the other for an extension and porch to front of dwelling at 71 Plawsworth Road.

Members had no objections.

Signed: _____ (Chairman)