

SACRISTON PARISH COUNCIL

Minutes of the proceedings at the Ordinary Meeting of the Parish Council held in the Fulforth Centre on Wednesday 7 February 2018.

PRESENT: Councillors B. Mulvey, H. Dixon, Ms. E. Waldock, R. Harrison, G. Ludlow,
F. Morrell, K. Wilson, Mrs. B. Smith, P. McLoughlin,

155. APOLOGIES FOR ABSENCE.

Apologies were submitted by Councillors L. Claghan, D. Robson, Mrs H. Liddle, S.Wilson

156 MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD ON 3 JANUARY 2018

RESOLVED. That the minutes of the proceedings at the Ordinary Meeting of the Parish Council held on the 3 January 2018, be confirmed as a correct record.

The Chairman proceeded to sign the minutes.

In relation to minute 122 re. the Christmas Extravaganza / Lighting invoice payment.

RESOLVED. *Cheque posted to LITE for payment of invoice*

In relation to minute 133 re. cars parking on the grass verges at Findon Hill, Fyndounne and Dunelm areas of the village, we have received no reply from the County Councillors.

ACTION. *County Councillors to provide clarification on this point and to report back at the next meeting of the Parish on the 7 March 2018*

In relation to minute 145 re. Precept.

RESOLVED. *Precept paperwork submitted at County Council level and has been accepted.*

In relation to minute 146 re. devastation to woodland area.

RESOLVED. *Councillor Liddle has spoken to the member of the public who raised the concern reiterating that on completion of all work within the wood area of the village all walkways will be tidied up / repaired.*

In relation to minute 152 re. update to Parish web-site via the quality status working group, this remains ongoing.

ACTION. *Councillor McLoughlin to contact Lee Vest to arrange an agreed time and date for a meeting with the H.R. & Finance Resources / Quality Status working panel.*

157. DECLARATIONS OF INTERST.

There were no planning applications to consider.

158. POLICE MATTERS.

There were no Police matters raised.

159. ISSUES / QUESTIONS – GENERAL PUBLIC

Cross Lane Allotments - A group of Cross Lane allotment holders presented a letter to the chair with regards to an eviction notice which had been issued to one of their members.

They also had numerous other allegations which they wanted to raise against the allotment association committee. As two representatives were also present from the committee a general argument broke out between both parties into the validity of the letter and its contents. It was therefore agreed that a mediation meeting be arranged between both parties so that problems / areas of concern could be raised, discussed and addressed.

ACTION. *Temporary Clerk to arrange a mediation meeting between both parties.*

Sacriston Youth Project - A short presentation was given by Mr Brett Kirby into this project. They were looking for financial support from the Parish Council to assist them in maintaining the work they do within this project.

Although the project is based in Sacriston, there are children who attend from surrounding villages.

The project enables children with learning difficulties and complex special needs such as autism, epilepsy, anxiety and depression problems to socially mix with other children.

The overall project cost is £10,000 to deliver across the 13 weeks of holiday. Costs are fully inclusive and include amounts for staffing, transport, resources, entry tickets, meal provision and room hire.

Although based at Fyndounne school, activities have been organised and run from the village cricket field and MUGGA areas.

The Parish were positive towards supporting this project and informed the attendees that further consideration would be given with regards to monetary support at the start of the new financial year.

ACTION *Project to be held on file and discussed again at the start of the 2018 / 2019 financial year.*

160. CHRISTMAS TREE LIGHTING / EXTRAVAGANZA.

This point was raised, discussed and finalised in earlier minutes.

161. PRECEPT.

This point has been raised, discussed and finalised in earlier minutes.

The precept for 2018 / 2019 has been submitted and accepted by Finance department at County Hall.

162. GROWING SACRISTON TOGETHER / IN BLOOM.

The Parish were informed the above committee had been given derelict land at Uphill Drive and volunteers were in the process of tidying it up with the intention of making it into a play area. They are making an open request for any planters that people may have whilst also requesting any unspent funding that may be available.

They have asked that the Parish maintain their support in volunteering to maintain the good work done in previous years enabling the village to achieve a SILVER standard through the IN-BLOOM project.

163. CORRESPONDENCE.

External Audit Training (MAZARS) - An open invitation had been received to attend this training which is to take place at County Hall on the 28 March 2018 starting at 6:00 pm. Interested Councillors names are to be submitted to Steve Ragg prior to the 21 March 2018.

ACTION. *Temporary Clerk to submit names to Steve Ragg.*

General Data Protection Regulations - Temporary Clerk explained the process.

Staff training would be available throughout 2018.

There is a need to identify and appoint a Data Protection Officer if necessary, considering lawful bases, reviewing privacy notices, designing and testing a data breach.

It was agreed that this position would be discussed at the Annual General Meeting of the Council when all positions / roles are considered.

ACTION. *To be added to the Roles / Positions listing and considered at the Annual General Meeting of the Parish Council.*

Annual Returns and Final Accounts Process - The Temporary Clerk explained the actions required within this process. All Councillors had been issued with the Good Councillors Guide to Finance and Transparency. It was stressed that an annual returns must be completed and that we ensure we have completed our Annual Governance Review in order to satisfy the Auditors and our community.

164. DEVELOPMENT GROUP.

It was reported that the pit tub at the bottom of the village had now been repaired and replaced.

Advice and approval was still being sought from DCC Planning section reference the siting of the miner statue.

It is intended to host an Easter Egg event on Saturday 31 March 2018, further details will be forthcoming.

There is still no word with regards to the seats for the gap-site, this will be raised again at the next Development Group meeting scheduled for 14 February 2018.

It is intended to hold a village Sunflower competition and this will also be discussed at the next Development Group meeting scheduled for 14 February 2018.

Councillor McLoughlin questioned whether VAT reclaim had been processed in line with S106 money for the gap-site, this again will be raised at the Development Group meeting as we believe all cheques have now been paid.

165. FULFORTH CENTRE.

There was no report received.

166. ALLOTMENT ASSOCIATIONS.

There were no reports received.

167. COUNTY COUNCILLOR REPORTS.

There were no reports received.

168. HUMAN & FINANCIAL RESOURCES PANEL / QUALITY STATUS WORKING GROUP.

The Chair gave a full and descriptive account of the above, which was fully supported by all Councillors present.

169. OTHER REPORTS.

There were no reports to consider.

170. ACCOUNTS / GRANT APPLICATIONS.

There were no outstanding cheques or applications to consider.

171. PLANNING APPLICATIONS.

There were no planning applications received however, the Council were made aware that permission had been granted for the building of 24 new homes on the field north of St. Cuthbert's Drive which will include a new vehicle access road to be constructed.

Signed: _____ **(Chairman)**