



SACRISTON PARISH COUNCIL

Minutes of the meeting held on Wednesday 3rd January 2024 at 6.30 pm In The Fulforth Centre

Present: Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr S Wilson, Cllr D Robson, Cllr J Barrett, Cllr E Waldock, Cllr A-M Johnson, Cllr A Page, Cllr F Morrell, Cllr K Wilson, Cllr L Claughan, Cllr D Forth, and Mrs C Dixon (Clerk)

Apologies: No apologies received.

Item No:

1.	Introductions and Apologies for Absence	The Chair opened the meeting at 6.30 pm and welcomed everyone. Cllr S Wilson was delayed to the meeting and entered at 18.44 pm at Agenda item 8. No apologies received.
2.	Disclosure of Interest from Members	None received.
3.	Questions from the public	(Questions & Comments from the public in attendance – max 5 mins per item/individual) No members of the public in attendance.
4.	Previous meeting minutes	Previous minutes from 1st November 2023 were accepted and signed as a true record. There was no meeting held in December due to there not being enough members in attendance for a quorum.
5.	Police Matters	PACT meeting to be held in The Fulforth Centre on Friday. Cllr E Waldock and Cllr H Dixon will be in attendance. New PCSO – Jack Hull
6.	Clerks Report	<u>Planning Application</u> Application No: DM/23/03322/FPA Proposal: Extension to side of existing double garage Address: 9 Eastwood Sacrison Durham DH7 6UR Application No: DM/23/03062/FPA Proposal: Extension to side of existing double garage Address: The Shoes, Plawsworth Road, Sacrison, Durham, DH7 6HJ Change of use to include letting bedroom and en-suite (C1) to the ground floor of the Public House.

		<u>Correspondence</u> Correspondence received from Scott at the Skill Mill. Email received from Kingramps. Complaint from a member of the public regarding Sacriston News and Booze. <u>RESOLVED</u> Members would like to invite Scott to our next meeting. All correct authorities are aware of the complaint regarding the Sacriston News and Booze so no further action at present. <u>Data Protection Fee</u> Must pay Data Protection Fee to the ICO usually around £40-£60 per annum. Must be paid by all organisations if they hold data which is not exempt. <u>RESOLVED</u> All agreed to the above fee being paid. <u>Royal Garden Party</u> Are there any nominations? <u>RESOLVED</u> No nominations are to be put forward. <u>DCC Grounds Maintenance</u> Email received from Ian Harland asking if we would like to discuss the maintenance package as our current package ends in March 24. <u>RESOLVED</u> To organise a meeting with Graham Cozens.
7.	Sacriston in Bloom	Plans to be submitted to DCC regarding the Crossroads project.
8.	Parish Assets	Bus Shelters – Plawsworth Road bus shelter was due to be installed today. Members advised that they did not think it had. Contacted DCC regarding the damage to various bus shelters and they are to provide quotes for repair. Village Clock –Nothing to report. Parish Building – Nothing to report. War Memorial – Work to be carried out in the warmer weather. Pit Wheel – Nothing to report.

9.	County Councillor's Reports	Reports received from Cllr S Wilson; • Building site is still ongoing as a potential health and safety risk. Trying to find out who owns the land and who is working on the site. • Crossleas light is to be erected the middle of the month. • ASB has spiralled over the Christmas period. • Concerns over individuals at Ripley Court. • New bench has now been installed at the womble park. • Fyndoune is ongoing. Meeting with 3 cricket clubs re: using the sports hall which could hopefully generate some funding. Cllr E Waldock; • Trying to obtain potential dates for looking at CCTV for bus shelter damage. • The children's home is not going ahead. • Still ongoing with the church allotments. • One of the members of St Bede's office staff sadly passed away. Ofsted report received. • Local PCSO dealing with issues regarding residents. Issues raised with County Councillors When vehicles are attempting to pull out of Springside, a van parked on the grass verge near Plawsworth Road obstructs their view and may result in an accident. When is the zebra crossing being painted? What is happening with the road markings on the top road coming into the Fulforth Centre? <u>RESOLVED</u> Cllr S Wilson is to chase up the above.
10.	Group Representative Reports	Fulforth Centre Committee Meeting • Treasurer reports All accounts held are healthy; • Project Development Workers Report Received funding from Karbon Winter Wellbeing towards a portable hot cupboard/Bain Marie for use at Lunch Club and events Funding received from CDCF Welcome Spaces towards room hire (utility costs) and refreshment costs for opening up to the community during the winter. The centre has officially opened as a 'Welcome Space' on Monday, Tuesday and Thursday mornings (called Coffee Moropen. and 'Cuppa

		& Chat') - free tea, coffee & biscuits & a warm space to come to - but we will make a cuppa for anyone when we are open Started discussing plans for Becca’s maternity cover - as a small organisation, the Fulforth Centre can claim back 103% of maternity pay, including an extra 3% for admin costs etc. Christmas Extravaganza (Monday 27th November) was successful, despite the rain! Money raised - total £1,485.85 breakdown: Q: A review took place on what could be done differently next year? What worked well & what didn’t work well? The Parish needs to agree on next year’s Party in the Park date ASAP so we can get key bookings made for this and the Extravaganza, such as the stage hire and O’Brien’s Funfairs Christmas Lunch on Thursday 14th December final forms & payments must be in by this Thursday. <u>RESOLVED</u> We discussed and agreed on a date for Party in the Park next year to be Saturday 1st June. Development Group • No Development Group Meeting HR & Finance Group Discussed next year's Precept figures, the committee recommended we agree with the Clerks figures. Reviewed “end of year” figures for Parish budget. Discussed Sickness Absence Policy. The clerk has reviewed and updated the Policy in line with NALC’s policy. Allotment Association Meeting The clerk has arranged with NAS to bring the PLI renewal update in line with rent payments so will now be paid annually in April. New Hill Allotments • Nothing to report.		
11.	Budget & Grant Applications	<u>ACCOUNTS</u> As of the 3rd January 2024, the bank balance was £81,951.38. <u>Invoices paid in November and December</u> <table><tr><td>Mazars</td><td>£378.00</td></tr></table>	Mazars	£378.00
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11.1	Precept 24-25	<table> <tr><td>EBay</td><td>£16.89</td></tr> <tr><td>Mobile Phone</td><td>£6.00</td></tr> <tr><td>Clerks Wages</td><td>£1,127.20</td></tr> <tr><td>HMRC</td><td>£187.13</td></tr> <tr><td>HP Ink</td><td>£9.99</td></tr> <tr><td>The Salvation Army</td><td>£500.00</td></tr> <tr><td>HS Walker</td><td>£900.00</td></tr> <tr><td>Mr J Anderson</td><td>£1,000.00</td></tr> <tr><td>PJ Hobbs and M Hob</td><td>£210.00</td></tr> <tr><td>SLCC</td><td>£52.30</td></tr> <tr><td>Festive Lights</td><td>£4,874.88</td></tr> <tr><td>Marquee</td><td>£1,030.83</td></tr> <tr><td>G Willis Roofing</td><td>£360.00</td></tr> <tr><td>Peoples Partnership</td><td>£23.94</td></tr> <tr><td>Mobile Phone</td><td>£6.00</td></tr> </table>	EBay	£16.89	Mobile Phone	£6.00	Clerks Wages	£1,127.20	HMRC	£187.13	HP Ink	£9.99	The Salvation Army	£500.00	HS Walker	£900.00	Mr J Anderson	£1,000.00	PJ Hobbs and M Hob	£210.00	SLCC	£52.30	Festive Lights	£4,874.88	Marquee	£1,030.83	G Willis Roofing	£360.00	Peoples Partnership	£23.94	Mobile Phone	£6.00	
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		Following NALC’s information regarding new pay scales. The clerk's new pay scale and the salary were emailed to all members for approval so backdated pay could be paid and the new salary could take effect from November.																															
		<u>RESOLVED</u>																															
		All members approved.																															
		Members were provided by email before the meeting with the tax base for 24-25, the projected annual expenditure, and the calculations.																															
		The clerk discussed the documents that were sent and again made members aware of the calculations.																															
It is anticipated that we will carry over approximately £50,000 - £55,000 into the next financial year. With that in mind, members agreed not to increase the precept this year due to the cost of the living crisis.																																	

		Precept to be requested = £66,033.56.
12.	Date and time of next meeting	Next meeting is to be held Wednesday 7 th February 2024 at 6.30 pm. Meeting closed at 7.19 pm

Agreed and signed by Chair of Sacriston Parish Council Date