



SACRISTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 4 December, 2019
Fulforth Centre, Sacriston

Present: Cllrs H. Dixon (Chair), E. Waldock, B. Smith, G. Ludlow, F. Morrell, K. Wilson, S. Wilson, R. Sharp, L. Burn, L. Claughan, C. Wilson (Parish Clerk)

Apologies: Cllrs R. Harrison, H. Hubber, E Metcalfe, D Robson, C. Waggot

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions	Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies were accepted from Cllrs R. Harrison, H. Hubber, E Metcalfe, D Robson, C. Waggot	HD	
2.	Disclosure of Interest from Members	There were no items regarding planning received.		
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) Nicole Herbet (Durham Police) attended the meeting to provide a brief talk on cyber-crime. RESOLVED It was agreed that we are to contact Nicole in the new year to look at setting up a workshop for the public to attend.	CW	
4.	Minutes of the Previous Meeting	Council Meeting Held on 6th November 2019 EW advised that the incident in relation to the property near the Salvation Army was in fact the Salvation Army shop. (pg 2).	EW	

		RESOLVED Minutes were accepted as a true record and signed by the Chair.	HD	
5.	Police Matters	PCSO Luke Payne attended meeting and it was reported that; • 2 x public order - males arguing outside of Tesco and an unhappy customer refusing to leave licensed premises. • 1 x drug related incident. • 7 x incidents reported of violence against a person. • 6 x reported thefts - all reports from businesses. • 3 x criminal damage reports. • 1 x burglary - car keys were stolen from a property and subsequently the vehicle was taken. • 2 x reports of vehicle crime. • 1 x report of hate crime - a member of staff from a local business was subject to racist and insulting comments. Officers are working with the business to identify the suspects. • 1 x RTC damage • 2 x reported missing persons - all persons were found and returned. • 8 x reports of suspicious activity - some incidents involved drugs and people acting suspicious in the street. • 6 x personal ASB - youths kicking members of the public and people arguing with one another. • 18 x ASB nuisance - 5 reports of large groups of youths causing a disturbance around the shops, 1 youth pulling down the Christmas tree lights, 2 youths trespassing on school grounds. • 2 x ASB environmental - reports of off-road bikes within the woodland area. RESOLVED PCSO Luke Payne was thanked for attending the meeting and also for his presence at the Christmas extravaganza.	HD	

6.	Clerks Report	SLCC Membership • The clerk registered online for the SLCC membership. Annual cost of the membership is £136 and a one-off joining fee of £10. The cheque has been sent for payment and received. • Training – New Clerks Seminar 11th March 2020 in Harrogate – cost tickets from £10 plus VAT. RESOLVED It was agreed that the clerk is to attend the training event on the 11th March 2020 and the parish are to pay for this. Training event • The planning application training was attended by HD, EW, RH, CW and LS. The presentation slides are available via email should anyone like to request a copy. Remembrance Benches • Feedback via Facebook was requested by the community on the most appropriate place for the benches to be sited. The majority of feedback was the cenotaph would be the most appropriate. • Prices were received from Belfast Metal Designs: - The benches are flat packed and can be built up with 8 bolts, they are shot blasted and powder coated. They come in two sizes 4ft (£650) and 5ft (£750) free deliver within Belfast. They can also design a new bench for the same price or edit an existing design to make it more personal and unique to the village. 3d images come with all benches as standard, it usually takes around 6 weeks to make. Delivery cost would be £80 per bench. Further companies who supply the benches:- • Peter at PC Steel Fabrications. Contacted twice but no response with regard to price. • https://www.davidogilvie.com/products/memorial-commemorative.	CW	
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		RESOLVED SW asked the clerk to email this information to him as he may require three estimates for the benches. Temporary Road Closures/Maintenance works ● Charlaw Lane on 21st November 2019 to carry out works to the telecom pole. ● There will be 3-way lights at Edmondsley Lane, Acorn Close from 5th-11th December 2019 between the hours of 9am - 3pm. This is for the purpose of new telecom ducts. Council Tax Bases ● DCC were asked to approve the council tax bases for 2020/2021. After approval of these figures we should receive official confirmation of the Council Tax Base from DCC. This letter should also include details of your Localisation of Council Tax Support Grant and Precept request letter which needs to be returned by the end of January 2020. NALC Chief Executives Bulletin ● The Ministry of Housing, Communities and Local Government (MHCLG) have notified that the appropriate sum for Section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2020-21 is £8.32 per elector Planning Applications ● Mr Mak Rad 9 Front Street, Sacriston ● Proposed conversion of 1 no. 3 bedroom flat into 2 no. 1 bedroom duplexes ● 8 new build bungalows, Land to the East of Davison Terrace, Sacriston ● Cllr Heather Liddle has formally logged her objection to the application. Royal Garden Party ● Steve Ragg was contacted and informed that BS is to be nominated to attend the garden party. If successful further details will be required in due course.	CW	
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	Bank Account ● It was requested that online banking was set up. RESOLVED It was agreed that the clerk can set up online banking. Facebook ● Created page – Sacriston Parish Council ● The clerk requested what information the parish would like to see included on the Facebook page. RESOLVED It was agreed that the clerk was to include any planning applications and events that promote the village. Funding ● The National Lottery Community Fund are marking The National Lottery's 25th birthday. Grants are available of £100 to £1,000 to fund ideas during The National Lottery's 25th birthday year. ● Applications open from 8.00am on Saturday 23 November - need to be submitted by 2pm on 6 December 2019. RESOLVED It was agreed that the clerk was to submit an application to request funding for a display board for the village. Rural Community Energy Fund ● Parish councils can apply. ● Support rural communities to develop community led renewable energy projects. ● The fund offers an opportunity to cover the up-front costs that are often prohibitive to community scale energy projects. Some of the technologies that can be explored include solar PV, heat pumps, hydropower and low carbon heat networks. ● There are two stages of the fund. The first stage is for communities that are just beginning to explore options for renewable energy generation, this stage offers grants of up to £40,000 to cover consultancy and professional costs to determine	CW CW CW	
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		if the project idea is feasible. The second stage offers a grant of up to £100,000 for projects that stand a good chance of securing planning permission and being delivered. Smaller Councils Forum • Held on Thursday 21st November 2019 2pm at Horden. Following the meeting it has been requested for parish and town councils to sign up to the Armed Forces Outreach Service. This provides help and support to all Forces Personnel, reservists, veterans and their families. RESOLVED It was agreed that the parish is to sign up to this initiative. Christmas Extravaganza • Feedback via Facebook was received from a member of the public – can the stage be next to the lights next year as can't see from there. • Email received from Live Well North East (this was shared to FB) thanking everyone. RESOLVED The stage was placed near the rear doors of the Fulforth Centre for Health and Safety reasons for the purpose of the school children.	CW CW	
7.	In Bloom	Graham Cousins had commenced work today planting the 5000 daffodil bulbs these are to be planted around the Fulforth Centre, Cenotaph, New aged miners' homes, the grassed areas towards Herons Court, Findon Hill, Orchard Gardens and Cross Lane allotments. HD has spoken to Mrs Eve Alderson (Head Teacher) regarding entering St. Bede's school into a "Special Category" section. The Fulforth Centre and Jubilee Park would also be able to enter into the special category. The clerk informed that the entry fee was dependant on the number of people on the electoral roll. RESOLVED SW will confirm the number of people on the electoral roll for the village.	HD SW	

8.	Village Schools	Meeting took place at County Hall with SW, HL, Olwyn Gunn and Richard Crane. Cllrs informed OG and RC of concerns over GCSE results. They were informed that the school was 'under a red flag' and that there were staffing issues. The school advised they are setting up action plans and DCC are monitoring these. They have said they are trying to focus on the school as a whole. SW has now set up termly meetings and his next meeting is around the time of the mock exams. SW informed the school that the Parish would like to set up a meeting; however, he was informed that they do not see the need for this as the information we would be provided is the same as what they have informed him. The Parish agreed that this is not acceptable and are to write to DCC to request a meeting with the school. RESOLVED It was agreed to write a letter to DCC to set up a meeting with the Parish and the school. EW advised that St Bede's School had an Ofsted report in regard to RE and they are awaiting their report.	HD EW	
9.	Parish Assets	Bus Shelters – Nothing to report Village Clock – Nothing to report Parish Building – Nothing to report Christmas Lights – HD advised that he had met with LITE as some of the Christmas lights were not working correctly. LITE informed him that they had adjusted some of the time clocks however, lamp post 1024 is still not working - he thinks an electrician may be required to inspect the junction box. RESOLVED LITE are to contact HD with regard to next steps to fix the Christmas lights.	HD	
10.	County Councillor Reports	Councillor Wilson reported; • He has been attempting to arrange a fitting of a light in Cross-leas behind the gap site issues relating to ASB have been reported. • He has reported the fence coming down from Daisy Hill. • He is still attempting to find a contact for Barratt Homes. • He has been progressing with application in relation to the remembrance benches, he has spoken to planning and asset management and will be sending over information to them regarding siting so to check for their acceptance and whether an application is needed with planning • A meeting was requested between Parish and the Council re: Fyndoune school. As of yet I have not had any positive response though have a meeting on 6th		

		December, was invited as a county councillor by DCC, in order to see what is going on and what is happening moving forward. RESOLVED SW advised that he has now been informed that no planning permission is required with regard to the benches. Councillor Liddle reported; • Co-op buildings – work on a second unit started on 25th November. The open day on 26th was a huge success with visitors and professionals from other parish and town councils, surrounding villages and towns as well as the new Chief Constable and Kevan Jones. • Planning application for the land opposite Davison Terrace was approved, only 6 residents objected, along with the school and I was the only person who attended the committee meeting to object. • A Front Street regeneration project has commenced under the Town and Villages Regeneration team – the first phase has started under the Targeted Businesses Initiative and all businesses on the Front Street have been approached. 6 businesses have agreed to join the initiative and are being supported to apply for a grant to improve their premises, this is done on a 70% contribution from DCC and 30% contribution from the business.	SW	
11.	Reports from Group Representatives	Development Group • The Fulforth Centre had made £1600 profit from the Christmas extravaganza. Fulforth Centre • They will be serving Christmas lunch on 19th December 2019. • A free indoor bowls set has been received for the use of the centre. • It was advised that the fencing application has been accepted. RESOLVED SW said he would send an email to Kimblesworth Parish as they have a bowls club to see if anyone would be interested in using the bowls within the Fulforth Centre. Allotments Group- EM has now made progress with the bank account. EW has written correspondence to Oz Developments and is awaiting confirmation from them regarding next steps. We are to wait one week and then to seek legal advice on the matter if no communication received.	HD SW	

		HR & Finance Group – Nothing to report. Witton Gilbert Education Trust – Frank Morrell attendee There were 9 x funding applications considered by the trust. All were successful. Eight individuals received £200:00 each and one group received £100:00		
12.	Budget & Grant Applications	There were no grant applications to consider. As at 3rd December 2019 - £56,398.46 ● Two cheques still outstanding these are: - ○ HMRC - £146.09 ○ Sacriston Community Association - Volunteer refreshments for Xmas Extravaganza - £85.10 The Parish authorised the payment of the following invoices: - ● Cheques to pay once we receive the invoices, these being: - ○ C.D.A.L.C. - Training of councillors and clerk in the Planning Application Process - £135.00 ○ N Power - Council chambers standard charges ○ Northumbria in Bloom entry fee. ○ Training Seminar - New Clerks - £10 plus VAT The precept is to be discussed at the next HR meeting and finalised at the next Parish meeting.	CW	
13.	AOB	Nothing to Report.		
14.	Date & Time of Next Meeting	Next meeting Wednesday 8th January 2020. Chair thanked everyone for their attendance Meeting Closed @ 8.10pm Signed Date/...../..... <i>Chairperson</i>	HD	