

SACRISTON PARISH COUNCIL
Minutes of the Extra-ordinary Meeting held on Wednesday 11th August 2021

Present: Cllrs H. Dixon (Chair), S. Wilson, K Wilson, D. Robson, G. Ludlow, R Harrison, R. Sharp, C. Waggott
Apologies: Cllrs L. Claughan

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions and Apologies for Absence	The Chair opened the meeting @ 6.30pm and welcomed everyone. Cllr. L. Claughan	HD	
2.	Disclosure of Interest from Members	Nil		
3.	Public Questions	Nil		
4.	Minutes of the Previous Meeting	No previous minutes discussed as this extra-ordinary meeting was called to discuss the support, we need to provide to the Fulforth Centre with regards to the employment of a project worker/office administrator. Chair informed the meeting that he had been working closely with members of the Fulforth Centre administration team to look at possible funding streams that could assist them in procuring a suitable candidate for the post. The Fulforth Centre is running below full capacity on what it can offer and therefore, resources are suffering and, it was hoped, that the introduction of a project worker/office administrator would enhance the centre both financially and in class/course footfall / performance. We have received information from Fiona Kelly who is the Principal Community Development Project Officer on completing an AAP Funding Application for this post and she has advised that we allow enough time for our application to be processed and do not	HD ALL	

		start our project before we receive an offer of funding as they can not fund any retrospective costs. As part of the funding application, we would want to include a “village profile”, which would include useful statistics for the funding bid. Questions were raised with regards to whether we get funding annually or, whether we had to re-submit/apply again? Cllr S. Wilson informed the meeting that it would depend on the type of application grant we received which could encompass a 3 or 5 year grant. RESOLVED. That the Parish: • Support the Fulforth Centre with their funding stream bid; • Seek evidence from the census data with regards to a village profile; • Do not advertise for the position of a project worker/office administrator until we have approval from the AAP whether we have been successful with the bid;	ALL	
5.	Date & Time of next Meeting	Normal Monthly Parish Meeting which is to be held on Wednesday the 1st September 2021 @ 6.30pm. Meeting closed at 6.45pm Signed: (Chair)		