



SACRISTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 7th April 2021
Virtually via Zoom at 6.30pm

Present: Cllrs H. Dixon (Chair), E. Waldock (Vice Chair), S. Wilson, K Wilson, D. Robson, G. Ludlow, L. Claughan, Cllr R Harrison, and C. Wilson (Parish Clerk)

Apologies:

Item No.	Subject	Discussion and Decision	Lead Cllr (s)	Action/ Timescale
1.	Introductions and Apologies for Absence	The Chair opened the meeting @ 6.30pm and welcomed everyone. No apologies received.	HD	
2.	Disclosure of Interest from Members	Cllr S Wilson – planning Cllr L Claughan and Cllr D Robson – grant application Hade Edge Band	SW LC, DR	
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual) Apologies received from Ben Todd. Matt Stevenson attended in Ben's absence – Active2Learn. Active2Learn are seeking funding to target local schools to enhance the children's sports activities. RESOLVED It was agreed that a grant would be given of £600.	HD ALL	
4.	Minutes of the Previous Meeting	Council meeting held on 3rd March 2021. Minutes were then accepted as a true record and signed by the Chair.	HD	

5.	Police Matters	PACT Report • In March Officers from Chester-Le-Street Neighborhood Policing Team (NPT) executed a magistrate warrant at an address in Sacriston. A quantity of suspected Class A and B drugs were seized, along with assets including money, scales and phones. A male was arrested on scene for possession with intent to supply Class A and B and has since been released under investigation. • Officers from NPT are currently investigating several youth related criminal offences in the village. Enquiries and evidence gathering are still ongoing however we will soon be in a position to deal with those responsible. • Public order: 3 (1 last month) • Violence against a person: 3 (4 last month) • Theft: 4 (2 last month) Theft of property other than burglary. • Criminal damage: 6 (3 last month) Damage caused to property. • Burglary- Business: 3 (1 last month) • Road related offences: 2 (4 last month) This includes manner of driving. • Malicious communications: 1 (2 last month) • Vehicle crime: 2 (0 last month) • Concerns for safety: 15 (14 last month) Concerns raised for persons safety. • ASB personal: 4 (3 last month) This involves individuals feeling targeted. • ASB nuisance: 6 (3 last month) This includes youth nuisance, alcohol related incidents and Covid related calls. • ASB environmental: 5 (3 last month) These include off-road vehicles, vehicle nuisance house parties. • Domestic crime: 8 (10 last month) Domestic related incidents including arguing, violence and threats. • Suspicious activity: 18 (14 last month) This includes a wide variety of calls which required further investigation in order to establish circumstances.	CW	
6.	Clerks Report	<u>Planning Applications</u> DM/21/00895/FPA - Mr Paul Wilson - 4-6 Front Street, Sacriston, DH7 6LE - Replace wooden windows and doors with grey UPVC windows and composite doors also replace old roller shutter doors with new powder coated perforated roller shutters.	CW	

		<u>Approved Planning Applications</u> DM/20/03486/FPA - Mr Jahanshir Davoudian Beni - 7 Front Street, Sacriston, DH7 6LD - Proposed changes to shop front and new advertisement sign board. DM/20/03487/AD - Mr Jahanshir Davoudian Beni - Main Sign board- Backlit illuminated DM/21/00098/FPA -The Management Committee - Sacriston Cricket Club, Front Street, DH7 6JT - Render front elevation, replace entrance doors and canopy to rear. DM/20/03666/FPA - Mr Philip Murphy - 85 Daleside, DH7 6DH - Single storey rear extension. <u>Roadworks</u> B6532 - Redhouse Farm - Replace telecom chambers - 2 way lights - 12th - 20th April - BT <u>Road Traffic Regulation Act</u> The County Council of Durham Manor Drive, Temperley Way, Richardson Close & Draper Close Sacriston 20mph Speed Limit Order 2021. The Council proposes to make an Order under Sections 84 & 87 of the Road Traffic Regulation Act 1984, the effect of which is to introduce a 20mph speed limit on 1. Manor Drive from a point 6m north of its junc with Cross Ln, in a northerly direction for its entire length 2. Temperley Way From a point 6m north of its junc with Cross Ln, in northerly direction for its entire length 3. Richardson Close for its entire length 4. Hayford Close for its entire length 5. Draper Close for its entire length. <u>The Good Councillor's Guide to Cyber Security</u> The guide aims to help local (parish and town) councils understand the importance of cyber security better and provide practical advice on minimising risks to the council. The guide features information on understanding the most common threats such as phishing, viruses, loss of data and how some simple steps can help protect the council's data and equipment. <u>NALC Star Council Awards</u> The National Association of Local Councils (NALC) has announced that it is running its awards programme to recognise the local (parish and town) council sector's achievements. The winners will be announced in an online ceremony in September.		
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		Entrants have until 25 May 2021 to submit their entries. <u>Grounds Maintenance Agreement</u> Confirmation that a 5-year agreement is in place with DCC regarding this. <u>Annual meeting and the AGM</u> Discussed possible dates. RESOLVED It was agreed that we wait for further information from NALC regarding the commencement of face-to-face meetings. <u>Keep Britain Tidy</u> The campaign is running from 28 May – 13 June 2021) should anyone be interested in pledging their time. <u>Updated Legal topic Note 37 on Freedom of Information</u> NALC has made the content more practical, relevant and council specific and we have added links to user-friendly guidance. As per the previous version, the LTN contains guidance on the right of access to information, responding to FOI requests and the exemptions that can be applied. <u>Wall Quote for Live Well North East</u> The quote which was proposed was 'If you change your mindset, you have the ability to change your whole world.' <u>Good Councillor Guide</u> Hard copies available for approximate costs of £4.26 per copy plus postage costs <u>Covid Awareness Coordinator</u> A presentation has been drafted for Parish Councils on the work of the Covid Awareness team should anyone like to organise a virtual meeting to make themselves aware of the work being carried out. <u>Bench seat - Bruce Street</u> Seat has been requested by a member of the public to be situated at Daisy Hill.	ALL	
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		RESOLVED A seat will be taken to Daisy Hill tomorrow for the use of the residents. <u>Christmas Tree lights @ Graham Court</u> LITE have provided costs in relation to the cost of the Christmas Tree lights. RESOLVED Cllr Wilson is to confirm with Karbon Homes that the moving of the Pit Wheel from Graham Court will be free of charge and, will off-set the cost of the damage to the Christmas Tree Lights, he is also to enquire with regards to timescales as it would be beneficial if it was moved before Northumbria in Bloom judging took place in July and to be discussed at the next meeting.	HD SW	
7.	In Bloom	Small team of volunteers working hard to get everything ready for the Spring entry. Raised planters have been made for around the village. Polytunnel is ready and a group of volunteers and children are working hard planting seeds. Tidying up is being carried out around the Fulforth Centre. The display is being prepared with the tyres which have been fly tipped. The proposed mural for the gap-site was discussed. We are struggling to get in contact with the owner of the property on the Front Street regarding the removal of the advertising board. The side of the wall where the mural is to go can still be prepared. Cllr Ludlow has left his contact details with the shop. Graeme Cozens is carrying out further work at the cross-roads where the pit tub is and installing a further raised planter for extra flowers. It was proposed that Cllr Waldock and Cllr K Wilson get involved with the project at St Bede's School and they enter as a special category. RESOLVED Cllr Wilson to speak to DCC regarding the building to see if he can gain any further information regarding the owner.	SW	
8.	Village Schools	No further information.		
9.	Parish Assets	Bus Shelters – Nothing to Report. Cllr S Wilson is to chase up the new bus shelter. Village Clock – Nothing to report	SW	

		Parish Building – Nothing to report		
10.	County Councillor's Reports	Cllr Simon Wilson Report - Fyndoune – been in contact with Cllr C Marshall and he has assured things are progressing. Spoke to Andy Hill re: short term licence. - Ashford Drive/Cross Lane is being watched by the police as there has been some suspicious activity regarding people watching houses late at night. Cllr K Wilson advised this is in Daleside also. - Benches – council will be refurbishing the seats that they have and they will be remaining in Sacriston. We already have the seats from Karbon. - Low Graham Street – rat problem has been identified and environmental health are aware. - Thank you to everyone for all the effort and support that everyone has put in over the past few years. The Chair thanked Cllr Wilson on behalf of the Parish for all his work which he has done in the village. It was discussed that cars are still parking on the white lines around the entrance to the Fulforth Centre. Photograph taken so we can establish a case regarding this. Cllr Heather Liddle Report; - No report received.	SW HD HD, DR, SW CW	
11.	Reports from Group Representatives	Fulforth Centre Committee Meeting - Nothing to report - no meeting held. Sacriston Community Development Group - Nothing to report - no meeting held. Sacriston Parish Allotment Committee Meeting held on Tuesday 6th April 2021 - Meeting with Persimmon Homes. They would like an agreement to be signed that the fence line will be moved when they commence building in that area. - Complaints regarding the removal of horses.	HD	

		- The purchasing of a strimmer and rotavator was discussed. Cllr Ludlow has researched the matter into what is the best option to purchase. It would be loaned to the Allotment Association for use. Further discussions would be held regarding PPE, health and safety, risk assessments and training. It was agreed that the cost of both items would be approximately £800 which includes building and delivery of the items. It was raised that the Parish should seek two further costings for the items before proceeding with the purchase of them. RESOLVED The Chair and the Clerk are to obtain further quotes for these items. It was agreed that should Cllr Ludlow's be the best quote; the Parish would purchase the items and would loan them to the Allotment Association for use by its members. Once purchased these items will require adding to the asset register. - There has been a leak from the main water supply which has contributed to the high-water bill. Northumbrian Water have attended and renewed the meter. RESOLVED We are to correspond with Northumbrian Water to ask for the bill to be amended accordingly. A member of the Cross Lane allotment has carried out some work on the main water supply. The main water tap has now been boxed in with a lock on so the water supply can now be turned off during the winter months. It was agreed when the invoice is received that it is to be paid. New Hill Allotments • Nothing to report. HR & Finance Group • Nothing to report. CDALC • Nothing to report.	HD	
12.	Budget & Grant Applications	Year-end on the 31 st March 2021 - the amount in the bank was £51,748.11.	CW	

		As at the 7th April 2021 there was £116,830.43 in the bank. Precept received which was in the sum of £65,082.32 VAT has now been paid in the sum of £7882.26. VAT still to claim - £82.89 <u>Invoices to be paid.</u> Stamps - £40.80 A4 Files - £7.99 Annual Festive Lighting Agreement (LITE) - £1710.00 of which £285.00 is VAT Zoom subscription- £14.39 Printer subscription - 9.99 The Chair has requested that the Parish reimburse costs incurred in connection with printing and postage costs. RESOLVED Agreed by all. <u>Budget</u> The budget was confirmed to be correct. <u>Signatories on bank account</u> Cllr Harrison is to step down as a signatory to allow the Parish Clerk /RFO to be added in his place. It was agreed that we would still need three named persons to sign a cheque. <u>Grant Application</u> • Dawn Winn – requested funds regarding a party for the children in the village following the pandemic. This will be held at Sacriston Cricket Club. • Active2Learn – Matt Stevenson • Hade Edge Band - £1,200 – The band still have running costs and have been severely impacted due to Covid-19 pandemic. RESOLVED It was agreed that £250 would be donated to the children’s party and paid to Sacriston Cricket Club. Dawn is carrying out some excellent work within the village.	ALL ALL ALL ALL	
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		It was agreed £600 donation to Active2Learn would be granted. It was agreed that a donation of £1,200 would be granted to Hade Edge band as they have been unable to attend and play at the Miners Gala for two years.	ALL	
13.	Events and Information	Nothing to report.		
14.	Date & Time of Next Meeting	Next meeting – Wednesday 5th May 2021 @ 6.30pm Chair thanked everyone for their attendance. Meeting Closed @ 8.06pm Signed Date/...../..... <i>Chairperson</i>	HD	