



**SACRISTON PARISH COUNCIL**  
**Minutes of the meeting held on the Wednesday 1<sup>st</sup> July 2020**  
**Via Zoom at 6.30pm**

**Present:** Cllrs H. Dixon (Chair), E. Waldock (Vice Chair), S. Wilson, R. Harrison, G. Ludlow, E. Metcalfe, R. Sharp, D. Robson, H. Hubber, B. Smith, L. Claughan and C. Wilson (Parish Clerk)

**Apologies:** Cllrs C. Waggott and K Wilson

| Item No. | Subject                                    | Discussion and Decision                                                                                                                                                                                                    | Lead Cllr (s) | Action/ Timescale |
|----------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------|
| 1.       | <b>Introductions</b>                       | Chair opened the meeting @ 6.30pm and welcomed everyone.<br><br>Apologies received and accepted from Cllrs C Waggott and K Wilson.                                                                                         | HD            |                   |
| 2.       | <b>Disclosure of Interest from Members</b> | None                                                                                                                                                                                                                       |               |                   |
| 3.       | <b>Public Questions</b>                    | (Questions & Comments from the public in attendance – max 5 mins per item/individual)<br><br>None                                                                                                                          |               |                   |
| 4.       | <b>Minutes of the Previous Meeting</b>     | <b>Council meeting held on 3<sup>rd</sup> June 2020</b><br><br>Amendment to page 13 - CDALC do not nominate Cllrs they only run the elections.<br><br>Minutes were then accepted as a true record and signed by the Chair. | RH<br><br>HD  |                   |

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| 5. | <b>Police Matters</b> | <p>No PACT report received.<br/>Cllr Wilson reported.</p> <ul style="list-style-type: none"> <li>• 15-year-old has been charged with an incident relating to a police officer.</li> <li>• Police are monitoring the situation regarding the social media post discussed at last month's meeting.</li> <li>• Person reported to be under the influence of alcohol and shouting abuse at passers by in the cemetery. Police aware.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <p>CW</p> <p>SW</p> |  |
| 6. | <b>Clerks Report</b>  | <p><u>National Code of Conduct Consultation</u></p> <ul style="list-style-type: none"> <li>• Councils have until 17<sup>th</sup> August to submit views/changes.</li> </ul> <p><u>Planning Applications</u></p> <ul style="list-style-type: none"> <li>• Grace's Grooms - 70 Daleside, Sacriston - Change of use of part of home garage converted to dog grooming to operate for 5 days per week (currently operating 3 days per week).</li> <li>• 63 Beechwood Close, Sacriston - Conservatory to rear</li> </ul> <p>Good Councillor online Training courses are available.</p> <ul style="list-style-type: none"> <li>• <b>Thurs 9<sup>th</sup> July at 10am (1 hour)</b><br/>Roles and Responsibilities of councillors and council employees<br/>Meetings, procedures, and policies</li> <li>• <b>Thurs 16<sup>th</sup> July at 10am (1 hour)</b><br/>Your Council's powers, duties, and finances<br/>Councillor standards – code of conduct</li> <li>• <b>Thurs 23<sup>rd</sup> July at 10am (1 hour)</b><br/>Your Council and the community</li> </ul> | <p>CW</p>           |  |

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|     |                                    | Amendments to standing order re: Zoom meeting – this was discussed by full council and agreement reached to accept CDALC's standing order guidance                                                                                                                                                                                               | ALL                           |  |
| 7.  | <b>In Bloom</b>                    | <p>Currently on hold.</p> <p>Graham Cozens has been contacted regarding putting up the hanging baskets and we are awaiting a response.</p> <p>It was noted that the garden at the rear of the Fulforth Centre was looking exceptionally good.</p> <p>RS informed that she is going to tend to the flower beds at the gap site/post office.</p>   | <p>HD</p> <p>HH</p> <p>RS</p> |  |
| 8.  | <b>Village Schools</b>             | <p>HD and DR met with Cllr C Marshall to discuss the plans for the school site. Notes from the conversation will be forwarded to all Cllrs.</p> <p>No response received from Cllr Gunn regarding correspondence sent in March.</p> <p><b>RESOLVED</b><br/>Cllr Wilson would email Cllr Gunn to see if she received it.</p>                       | <p>HD</p> <p>CW</p> <p>SW</p> |  |
| 9.  | <b>Parish Assets</b>               | <p>Bus Shelters – No further responses from David Bainbridge in relation to the repairing of the bus shelters. Cllr Wilson informed CW to forward correspondence and he would also contact him in relation to this.</p> <p>Village Clock – Nothing to report</p> <p>Parish Building – Nothing to report</p>                                      | CW                            |  |
| 10. | <b>County Councillor's Reports</b> | <p>Cllr Simon Wilson Report</p> <ul style="list-style-type: none"> <li>• Memorial Benches have arrived and are now in place</li> <li>• Bottom House - requested the brackets/hanging baskets but I understand these have been taken by the company who pulled the building down. Also the cellar had been filled in to ensure safety.</li> </ul> | SW                            |  |

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|     |                                           | <ul style="list-style-type: none"> <li>• PPE - had got to a point with Durham Fire (thanks for the idea Harry) but when asked no takers.</li> <li>• Valley View - have police and wardens looking at horses galloping on the footpath there as it has churned up.</li> <li>• Lingley Close – still chasing</li> <li>• Parking around the road leading to the Fulforth Centre – to chase this up as was on hold due to COVID-19.</li> <li>• Bollards had been requested for the path near to Tesco.</li> <li>• Karbon Homes would be putting up temporary traffic lights when carrying out work to Graham Court.</li> <li>• Speed Checks were being arranged.</li> </ul> <p>Cllr Heather Liddle Report<br/>No report in time for meeting.</p>                                                                                                                                                     | CW |  |
| 11. | <b>Reports from Group Representatives</b> | <p><b>Fulforth Centre Committee Meeting</b></p> <ul style="list-style-type: none"> <li>• Nothing to report as no meeting held</li> </ul> <p><b>Sacrison Community Development Group</b></p> <ul style="list-style-type: none"> <li>• Nothing to report as no meeting held</li> </ul> <p><b>Sacrison Parish Allotment Committee</b></p> <ul style="list-style-type: none"> <li>• No meeting held however, we are awaiting a response from Persimmon Homes and Deerness Fencing regarding the fence at Daisy Hill. Cross Lanes fencing is now 50% complete.</li> <li>• Various items to be discussed at the next allotment meeting regarding various plot holders.</li> </ul> <p><b>New Hill Allotments</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> <p><b>HR &amp; Finance Group</b></p> <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> | HD |  |

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|        |                                        | <p>Meals from the Fulforth Centre are still on going. This week 640 meals were served and The Fulforth Centre still had approximately £7000 of funding left.</p> <p>Thanks, passed to everyone who has been working on this project.</p>                                                                                                                                                                                                                                                                                                         | ALL             |  |
| 12.    | <b>Budget &amp; Grant Applications</b> | <p>As at the 1<sup>st</sup> July 2020 there was £99, 598.41 in the bank.</p> <p>Outstanding monies: - £150 donation for the internal audit. In previous years, the donation was to Help for Heroes.</p> <p>RESOLVED<br/>All agreed that the donation should stay the same and go to Help for Heroes.</p> <p>The financial projection 2020/2021 was discussed and agreed by all.</p> <p>Following previous verbal discussions with the HR and Finance Committee the documentation had been agreed and a decision made to put to full council.</p> | CW              |  |
| 12.1.1 |                                        | <p><b>Section 1 The Annual Governance Statement 2019/20</b> was discussed and agreed acceptance by council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  | ALL             |  |
| 12.1.2 |                                        | <p><b>Section 2 The Accounting Statements for 2019/20</b> was discussed and agreed acceptance by council.</p> <p>As Council had agreed both sections they were signed and recorded by both the Chair and Parish Clerk.</p>                                                                                                                                                                                                                                                                                                                       | ALL<br>CW<br>HD |  |
| 13.    | <b>AOB</b>                             | <p>CDLAC are seeking council's opinion regarding the AGM. This was discussed and agreed that all are happy for those to stay in post until the next AGM would take place.</p> <p>Pit Wheel – Karbon Homes had been in contact regarding where the Pit Wheel would be re-sited when moved. After looking at the site plan it was decided that this is not where the council would like it to go and had been in contact with them regarding changing the</p>                                                                                      | RH<br>HD        |  |

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|     |                                        | <p>plan. Once the Pit Wheel is moved it would be nice to make a specific area dedicated to our Mining Heritage.</p> <p>Thanks to be passed on to Cllr Wilson for his work regarding the memorial benches, Fyndoune School and the demolition of The Village Inn.</p> | KW |  |
| 14. | <b>Date &amp; Time of Next Meeting</b> | <p>Next meeting to be confirmed.</p> <p>Chair thanked everyone for their attendance</p> <p>Meeting Closed @ 7.30pm</p> <p>Signed ..... Date ...../...../.....</p> <p><i>Chairperson</i></p>                                                                          | HD |  |