



SACRISTON PARISH COUNCIL
Minutes of the meeting held on Wednesday 7th July 2021
The Fulforth Centre at 6.30pm

Present: Cllrs H. Dixon (Chair), G. Ludlow (Vice Chair), E. Waldock, S Wilson, K Wilson, D. Robson, L. Claughan, R. Harrison, R Sharp, F. Morrell, and C. Wilson (Parish Clerk)

Apologies: Cllr C Waggott

Item No.	Subject	Discussion and Decision	Lead Cllr(s)
1.	Introductions and Apologies for Absence	The Chair opened the meeting @ 6.30pm and welcomed everyone. Apologies accepted from Cllr C Waggott.	HD
2.	Disclosure of Interest from Members	Cllr G Ludlow left the meeting when agenda item 12 grant applications were discussed.	GL
3.	Public Questions	(Questions & Comments from the public in attendance – max 5 mins per item/individual)	
4.	Minutes of the Previous Meeting	Council meeting held on 2nd June 2021. Minutes were then accepted as a true record and signed by the Chair. Extraordinary Meeting held on 29th June 2021.	HD
5.	Police Matters	PACT Report No report received.	CW

		<u>Local PCSO</u> PCSO Mark Lumsden will send monthly PACT reports, if on shift will try to drop into meetings.	
6.	Clerks Report	<u>Planning Applications</u> DM/21/01312/FPA - Mr Barry Plummer - The Shoes, Plawsworth Road, Sacriston, Durham - Change of use to include three letting bedrooms and en-suites (C1) to the ground floor of the Public House (Sui Generis). DM/21/02235/FPA D Howarth 6 Edgewood Court, Sacriston, Durham, DH7 6XH - Erection of a summerhouse, and a single storey rear extension <u>Roadworks</u> Edmondsley Lane, Sacriston, Durham - street lighting repairs - Multi-way traffic signals on 15th July 2021. <u>New Code of Conduct</u> It is recommended to all councils that they adopt the new DCC Code of Conduct which was agreed prior to the May elections. DCC has been working on its recent amended code since 2019 and has taken the view that it embraces and is even more robust than the LGA Model. CDALC has been involved in the work to create the DCC Code through our representation on the DCC Standards Committee, attended by Ralph Harrison and Terry Batson from our Executive. It also makes good sense for DCC's Monitoring Officer who has to deal with complaints about councillors to work with a consistent Code of Conduct for both tiers of local government. The LGA model is intended to be applicable to all levels of local government. <u>Christmas Lights</u> Licence Application has been submitted however, waiting for David Murphy to send some certification. <u>Broadband Voucher Scheme</u> Following a meeting with Digital Durham received information that Sacriston has been reclassified and is now no longer eligible for this scheme. Hopefully, projects will arise in the future.	CW

		Queens Jubilee lighting of the beacons on 2nd June 2022. <u>Risk Assessment</u> Agreed that this will be discussed at the HR and Finance Meeting and brought to Full Council at our next meeting for approval.	
7.	In Bloom	Judging has taken place and feedback received was very positive. They were extremely impressed with St Bede's School and Cross Lanes allotment site and suggested they should go forward for a special award. Thanks to Graham Cozens for providing support, additionally Mrs E Alderson and all volunteers who have been involved. Email received from judge following the visit thanking everyone for their hospitality.	HD CW
8.	Village Schools	Mrs Eve Alderson will no longer be headteacher at St Bede's she will be leaving on 31st August 2021. Mrs Sam Clark who will be joining in September. RESOLVED Letter to be sent to Mrs E Alderson thanking her for her hard work in the village and wishing her all the best. Cllr G Ludlow expressed his disappointment regarding the lack of information and progression with the school. Cllr S Wilson has been speaking to various departments within DCC. County Councillors have a meeting set up on 26th July 2021. RESOLVED That an extraordinary meeting be called for Wednesday 28th July 2021 at 6.00pm to hear feedback from both County Councillors and to discuss our next actions.	EW CW GL, SW, EW
9.	Parish Assets	Bus Shelters – A report has been made regarding ASB at the Crossroads Inn bus shelter. The bus shelter at the top of Findon Hill has been damaged. RESOLVED Cllr S Wilson is to contact Kevan Jones MP to update him regarding possible removal of the seat and directing CCTV in that direction. To enquire as to whom owns the bus shelter at the top of Findon Hill.	HD DR SW CW

		Village Clock – Nothing to report	
		Parish Building – Nothing to report	
10.	County Councillor's Reports	Cllr Simon Wilson Report • Fyndoune - Cllr Waldock and I are in the process of arranging a meeting with various parties. • Walkaround at the back of Crossleas to Parkside - there is Multi agency walkaround scheduled for 5pm on 20th July, any public and Parish Councillors are welcome to attend. • Oakwood Close wall - Have been informed a wall in the area has fallen down, have had building control on but it has been hard work, still pressing them for more. • Front Street litter - The wardens have checked the area as cigarette butts have been found outside of the new café, also asked them to check all the bins etc to ensure these are up to standard. • Education Plus meeting - Cllr Waldock and I had a tour of the site and have had assurances regarding safeguarding. Wardens will continue to do a sweep of the area. Significant concerns raised from neighbouring estate. All stuff that could be thrown etc. Has now been removed. Overarching impression, I got is that this is a long-term plan, and plenty in place to support that they've had further word from Education Dept that they were getting further time on their contract. This is also to be taken forward at the meeting at the end of July. Cllr Emma Waldock Report; • This month has begun to see the number of training sessions finally slow down! I've been appointed to the Witton Gilbert Education Trust, Sacriston Development Group as well as the board for the Chester-Le-Street AAP. I'm also on the committee for general and statutory licensing and sat on the first committee yesterday (Tuesday 6th July), and on Children's and Young Peoples scrutiny. • Simon and I met with members of staff from Education Plus to discuss the issues that residents have raised. Whilst the meeting was productive and being able to view the site from the other side of the fence was beneficial, further contact will be made with staff members due to other matters being raised. • A meeting with members of DCC regarding Fyndoune is due to take place within the next fortnight.	SW

		• I've had a meeting with Karbon Homes and several issues including the garages that they own, were raised. They were unable to provide a timetable regarding this but have said they will keep me updated. • On a more positive note, I'm glad to see the bottom of Hallow Dene estate has been re-tarmaced. There are other matters around the village that are being chased and hopefully will see progress on those matters shortly.	
11.	Reports from Group Representatives	Fulforth Centre Committee Meeting • Nothing to report - no meeting held. Sacriston Community Development Group • Nothing to report – no meeting held Sacriston Parish Allotment Committee • Still waiting for further advice from DCC regarding the fence at Daisy Hill. • The bank balance is £738.02. • AGM to be held on 19th July 2021. • Data Protection issue raised. • Progress regarding payment of the high-water bill. • Community garden is looking good. New Hill Allotments Email received from Chairman of New Hill Allotment Association in response to correspondence. RESOLVED To invite the Chairman of New Hill Allotment site to our next meeting. A copy of correspondence to be provided to Cllr F Morrell. HR & Finance Group • Nothing to report. CDALC • Meeting held 6th June and a sub-committee meeting held. • Recommendation to adopt DCC Code of Conduct. • Good Councillors guide to Cyber Security,	CW RH

		• Trying to increase participation to meetings. • Minutes available if requested.	
12.	Budget & Grant Applications	As at the 7th July 2021 there was £107,028.44 in the bank. <u>Invoices to be paid</u> Printer Ink - £3.49 Recorded Delivery Letter - £2.25 Internal Audit - £150 donation to Help for Heroes Sacriston Community Association – NIB Project - £84.45 Hugh Dixon – NIB project - £140.00 The Fulforth Centre would like to know if the Parish Council would purchase a picnic table for the community garden at a cost of £90. RESOLVED To purchase picnic table. Correspondence received from bank regarding requiring another signatory on the form in connection with obtaining the debit card. RESOLVED Third signatory to sign form. <u>Financial Projection</u> Financial Projection discussed and agreed by full Council. Accounts have now been forwarded to external auditors Mazars. <u>Grant Application</u> DUSC – requested financial support. RESOLVED A donation of £1500 is to be made.	CW ALL CW ALL
13.	Events and Information	Cllr L Claughan has confirmed that the grant has been awarded and he has been attempting to book a brass band for the mini miner's gala/party in the park.	LC

		Received two expressions of interest for the vacancy for Parish Councillors.	CW
		RESOLVED to invite interested parties to our next meeting	ALL
14.	Date & Time of Next Meeting	Next meeting – Wednesday 1 st September 2021 @ 6:30pm. Chair thanked everyone for their attendance. Meeting Closed @ 7.30pm Signed <i>Chairperson</i>	HD
		Date/...../.....	