



SACRISTON PARISH COUNCIL

**Minutes of the meeting held on Wednesday 6th April 2022 at 6.30pm
In The Fulforth Centre**

Present: Cllr H. Dixon (Chair), Cllr G Ludlow (Vice Chair), Cllr E Waldock, Cllr S Wilson, Cllr J Barrett, Cllr D Robson, Cllr F Morrell, Cllr K Wilson Cllr L Burn, Cllr L Claugghan, Cllr R Harrison, Cllr R Sharp and Miss C. Wilson (Clerk)

Apologies: NONE

Item No:

1.	Introductions and Apologies for Absence	The Chair opened the meeting at 6.30pm and welcomed everyone.
2.	Disclosure of Interest from Members	Cllr S Wilson left the meeting when planning applications discussed.
3.	Questions from the public	(Questions & Comments from the public in attendance – max 5 mins per item/individual) 2 members of the public in attendance – observing only. Andy Hill attended the meeting and provided the Parish Council with an overview of the current situation regarding Fyndoune School. Andy informed the meeting that mixed messages were being received, and he is not sure where we stand at the moment. He is unable to provide a business plan and financial forecast at present. Hoping for clarity at a meeting on Monday 11th July.
4.	Previous meeting minutes	Previous minutes from 2nd March 2022 were accepted and signed as a true record. Action from previous meeting – Cllr S Wilson confirmed that we are now in a queue for a speeding survey.
5.	Police Matters	No PACT report received this month. <u>Report</u> A member of the public reported someone was sleeping in a building adjacent to the cemetery. <u>RESOLVED</u> Informed local PCSO who inspected however, there was no evidence that anyone had been sleeping, or been in that area. Cllr

		Dixon also attended and inspected the Parish building and also found no evidence of any person being there.
6.	Clerks Report	<u>Planning Application</u> DM/22/00517/FPA - Site of Former St Bedes Parish Centre, Church Street, Sacriston, DH7 6JL Erection of three dwelling houses with retained access for church DM/22/00919/FPA - 26 Lilac Avenue, Sacriston, Durham, DH7 6QF New vehicle access, hardstanding, access gates and boundary wall <u>Resignation</u> Resignation received and accepted from Jonny Wright. There are now 2 Parish Councillor vacancies. <u>RESOLVED</u> It was agreed that the two posts be advertised. <u>Email – Beaver Scouts</u> Email received and passed to Cllr Waldock who is now liaising with the Beaver Scout leader to arrange a litter pick. <u>Beamish Pest Control</u> The rat poison boxes have now been laid at both allotment sites and a plan and agreement has now been provided. <u>Persimmon Agreement</u> Agreement received, requires signing by two councillors and clerk <u>RESOLVED</u> Agreement to be signed and returned. <u>Training</u> Engaging with your Community - Tues 3rd May at 6pm on Zoom, 60 mins - £10 Creating a Community Emergency Plan - Information Session for Parish and Town Councils - FREE EVENT - Choice of in person or on Zoom - Tues 17th May 2022, 6 - 7.30pm at Spennymoor Town Hall, DL16 6DG or Tues 28th June 2022, 6 - 7.30pm on Zoom PREVENT: Preventing radicalisation and extremism in your community - Tues 24th May at 6pm on Zoom, 90 mins- FREE EVENT

7.	Sacriston in Bloom	• Spring judging takes place on the 25th April, very little work has been done in preparation due to the amount of work we have had to do at cross lane allotments. • A meeting has been arranged for the 13th April at 6:30pm to look at what we are going to do; • Graham Cozens invited to this meeting as our DCC representative; • We need to purchase plants, shrubs and building materials which also includes a new polytunnel cover which has been damaged due to the high winds; • Summer judging is on the 28th July • Any councillor who can provide support for this project would be very welcome.
8.	Village Schools	<u>Fyndoune</u> Meeting arranged for Monday 11th April at County Hall with Amanda Hopgood, Anna Wills and the Assett Manager overseeing the Fyndoune site. Discussed during Item 3.
9.	Parish Assets	Bus Shelters – Nothing to report. Village Clock – nothing to report. Parish Building – nothing to report. War Memorial – nothing to report.
10.	County Councillor's Reports	Cllr E Waldock; • Update regarding Sniperley development – master plan should be adopted within the next month. Requested a map once the master plan is adopted. • Meeting held regarding the Old Co-Op buildings – youth project front should be going up shortly. Funding needs to be raised by each individual unit. The roof has not yet been fixed due to contractors. • Not yet received anything from memorial stone. • Saturday 23rd April – litter pick arranged. Tea and coffee afterwards in the Fulforth Centre. • Selective licensing will be required for most/all Sacriston's privately rented accommodation. Cllr S Wilson; • Concerns raised from St Bedes School regarding traffic speed in the area. The area is to be repainted, and request for speeding ad on bus shelter. • Light at Crossleas is still ongoing.

		• Cutting back of the bushes and hedges has been requested near to the cemetery. • Times and dates need to be logged for any issues that are occurring at Fyndoune site. • Discussed a neighbourhood development plan and is to gather more information on this to bring to next meeting.
11.	Group Representative Reports	Fulforth Centre Committee Meeting • We have been successful in our bid for the Queens Platinum Jubilee Party in the Park funding of which we received £8,350; the Parish supported this bid by donating a £1,000; • We have also been successful in our bid for AAP Funding for 50% of a project development worker of which we received £8,690 the other 50% will come from the Parish Council as previously agreed; • Due to the knowledge that the Parish Clerk has she intends to apply for this post, an independent board is to be selected to ensure fairness and open competition; • We have also won a £500 grant from DCC Community Buildings support fund; • We met with the electrician who was going to install the two cameras on the clock to oversee the war memorial and, pit wheel areas. We have had to re-think this idea as the electrician pointed out that if he did put the cameras on top of the clock there would be poor visibility to both areas due to the trees. He suggested we install two more powerful cameras onto the roof of the Fulforth Centre which will give perfect vision on both areas, this does come at a greater cost which Claire will let you know under accounts and grants; • Coffee morning – Great North Air Ambulance on Thursday morning. Sacriston Community Development Group • Meeting is now quarterly as the majority of items discussed are also discussed at the Fulforth Centre meeting • Next scheduled meeting is in May Sacriston Parish Allotment Committee • Main discussion concerned two complaints received with regards to threatening and abusive behaviour, one at Cross Lanes and the other at Daisy Hill; • Both allotment representative and Cllr Waldock will interview the people concerned with appropriate mediation taking place;

		• The water has now been turned back on at both sites as from the 1st April. • There is over £2,352.09 in the allotment accounts; • The fence line agreement between ourselves and Persimmons was discussed; • Cllr Ludlow and Cllr Dixon are to submit the land registry agreement for the site with DCC Land Registry. • Another three allotments have been rented out. • Fence lines are still being erected. • Water charges are still ongoing. • Gates are now opened during the day at Cross Lane site for access through the allotment. New Hill Allotments • Still no mention of when the AGM will be taking place. • Received a complaint from a member of the public with regards to Fly-tipping waste on public land at the side and rear of the allotments; • Cllr Dixon sent photographs of findings to all; • Graham Cozens was contacted and requested a site visit to see what can be done. Still awaiting a reply back from him for when this is convenient; • Cllr S Wilson informed Cllr Dixon he intended to raise this at DCC level; • It was also mentioned that the land surrounding the allotments could be owned by the Lambton Estate; HR & Finance Group • Discussed end of year finances and, expected Precept for 22/23; • The Parish Clerk has had her Annual Appraisal interview with Cllr Waldock. They have both identified shortfalls within our current Staff Appraisal Policy and it has been agreed that the committee will review this at our next meeting and report back to full council for approval. <u>CDALC</u> Executive meeting items which were discussed; • The Queens Jubilee • Emergency plan • Clerks pay rise • Standards Committee • Levelling up • Pelton now have a gold award. • Climate change
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12.	Budget & Grant Applications	As at the 4th April 2022 there was £128,036.21 in the bank. Precept has now been paid into account - £65,958.41. Year end accounts as at 31st March 2022 - £61.187.13. <u>To Pay</u> Hugh Dixon – purchase of new polytunnel – £94.99 Two cameras - £1588.31 - VAT £264.72 – will be reimbursed £843.73 Fitting of cameras - £350 LITE - £1710 Printer ink subscription - £9.99 Clerk worked 4.5 hours overtime in March <u>Financial Projection</u> Sent to all via email – no questions regarding this. <u>AGAR</u> The AGAR has now been received from Mazars. Clerk asked if she is to contact Steve Ragg regarding carrying out the internal audit. <u>RESOLVED</u> It was agreed for the clerk to contact Steve Ragg. <u>Grant Application</u> Received request for £200 from Sacriston Working Men’s Club for a leek and veg flower show. <u>RESOLVED</u> Agreed for payment to be made to Sacriston Working Mens Club.
13.	Policies and Procedures	Homeworking Policy agreed and signed by Chair and Clerk.
14.	Date and time of next meeting	Next meeting to be held Wednesday 4th May 2022 at 6.30pm Meeting closed at 7.53pm

Agreed and signed by Chair of Sacriston Parish Council Date